

**SEMINOLE HEIGHTS ELEMENTARY
PARENT HANDBOOK
2024 – 2025**



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SEMINOLE HEIGHTS ELEMENTARY SCHOOL

SCHOOL VISION

Seminole Heights will empower students to become lifelong learners to reach their highest potential.

SCHOOL MISSION

Seminole Heights Elementary will create an environment where students set goals and work with integrity to become leaders, effective communicators and decision makers.



Seminole Heights Elementary History

- In 1915, Seminole Heights Grammar School opened its doors to students.
- The school's original location in 1915 was on the grounds of the present-day Seminole Heights United Methodist Church on the southeast corner of E. Hanna Avenue and N. Central Avenue. In 1921, the decision was made to move the school's location across the street and in late 1922, the school opened at its new location.
- An extensive construction project took place in 1988, adding the Media Center, a Multi-Purpose Room, a Music/P.E. suite, and three separate buildings that would house 12 classrooms.
- Today, Seminole Heights Elementary remains a focal point of the historic Seminole Heights neighborhood.

This handbook is provided for your information. Please familiarize yourself with Seminole Heights' policies and procedures. We thank you in advance for your cooperation and assistance in keeping children safe and our school running smoothly. This handbook is not all inclusive. Please ask an administrator (if you have a question regarding a policy or procedure that is not included here.) District policies and procedures can be found in the District Handbook available online at www.hillsboroughschools.org.

ARRIVAL

- **School Begins: Monday, August 12th at 7:10 AM.** Please make sure students are on time, arriving in their classroom no later than 7:40 AM. Please note: **the drop off gate will be locked at 7:40 AM.** For the safety of your child, late arrivals must be escorted by their parent/guardian to be signed in at the office. Remember, DISTRICT SAFETY & CDC POLICIES STATE: parents will NOT be allowed to come on campus in the mornings to walk students to class. School personnel will be available to assist students needing additional support.
- **AM DROP-OFF:** You may drop-off your child each morning starting at 7:10 AM by driving through the drop-off /pick-up line off Hanna Ave. This is the only gate that is unlocked for K-5 students to enter in the morning. All Headstart, PEEPs, VPK & bike riding students will enter & exit campus through the northeast gate by the front office. Please do not use the front office for morning drop-off. Students will be redirected to the Hanna Ave. gate. All other gates are locked. The Hanna Ave. gate will be locked at 7:40 AM. Every effort should be made to help children arrive at school on time and avoid being marked tardy. We offer morning HOST daycare services in the cafeteria starting at 6:30 AM. You may enroll your child(ren) by contacting HOST online at: www.hillsboroughschools.org

DISMISSAL

- **EARLY RELEASE MONDAYS:** Early release Mondays begin on the first day of school, August 12th. Dismissal time on Early Release days is 12:55 PM.
- **PM BUSES:** The bus & day care vans will be loaded on Central Ave. This area is for the bus & day care vans only. Please do not use this area for pick-up or drop-off and **do not park or leave your vehicle in this area.** Administration & school security will ask you to move so that we can keep all children safe.
- **PM CAR DISMISSAL:** School ends Mon. at 12:55 & Tues.-Fri. at 1:55 PM. Students are escorted to the pick-up area/drop-off point by their teachers. All drivers are required to stay in their cars. Wait for your child's name to be called by our staff and they will be escorted to your car. Dismissal placards will be distributed at Open House & in the first day packets and should be hung for easy viewing. *Do not call your child* to meet you at the car or call them into the street. Also, parents will not be allowed to walk up to this gate to get students. This will put our students and staff into harm's way.
- Drivers must pay careful attention to traffic directors & follow their directions to ensure the safety of all students. Our pick-up line will begin moving as close to 12:55/1:55 as possible.
- **PM "PARENT WALKUP":** Parent Walkups are dismissed at 12:55/1:55 PM from the southeast side door of the front office. Parents/guardians must present their dismissal placard (provided at Open House or in the first day packet) at this door to receive students; *they will not be released into the street to meet a car/driver.* (The Seminole Heights United Methodist Church allows courtesy parking in their Hanna Ave. parking lot during drop-off and dismissal, with parents walking their children to the traffic light on Central and Hanna for a safe crossing.)
- **PM "Walkers & Bike Riders":** Students in grades 3-5 who have been given permission on the School Dismissal Procedures Form are allowed to leave campus by themselves. These students should live within two miles of our school. Students in grades 3-5 can escort a younger sibling in grades K-2 home with parent permission.
- **EARLY SIGN-OUTS:** Please remember no student sign outs after 12:25 on Mon. & 1:25 T-F. Early sign-outs are for EMERGENCIES ONLY! They should not be used on a regular basis to avoid the car line or the parent walk-up area. Parents who sign their students out early on a regular basis will need to have a conference with the Principal. ID is required & individuals must be listed on the Emergency Card.
- **DISMISSAL CHANGES:** "Last minute changes" are highly discouraged and will cause a delay in picking up your child. You must notify your child's teacher in writing of dismissal information/changes.

BREAKFAST & LUNCH PROGRAM

- Breakfast starts at 7:10 AM and will be available on carts by buildings 4, 5, and 6 and in the cafeteria during inclement weather. All Headstart, PEEPs & VPK students will eat breakfast with their class.
- Breakfast AND lunch are FREE for ALL students this year 😊

To avoid lost/stolen snack money at school, we urge parents to pre-pay for cafeteria snacks online at <https://www.mypaymentsplus.com/>

- Students choosing to bring their lunches must bring them when they arrive in the morning. No lunches, breakfasts or snacks may be purchased from outside and delivered to students at school. Carbonated drinks, candy, and gum are not permitted at school.
- ALL STUDENTS MUST KNOW AND BE ABLE TO ENTER THEIR 7-DIGIT SCHOOL MEAL NUMBER. Students new to the district for the 24-25 school year and moving forward will have a 10 digit student number.
- **Parents may pre-arrange with a teacher to have lunch with their child (ONLY) in our outside courtyard.** Parents may not enter the school cafeteria. When this is scheduled with the teacher, he/she will alert the office of your arrival & your child will be escorted to the courtyard to meet you after securing his/her lunch.

ATTENDANCE/TARDY POLICY

- Florida State Law requires that students attend school each and every day. Plan now to have “perfect attendance” this year! If your child must be out due to illness, please call the absentee line at 276-5556 prompt 1 within 3 days of the absence to be excused.
- School begins promptly at 7:40 a.m. Students arriving in the classroom after 7:40 a.m. are tardy. Any child who is tardy must report to the office **with a parent** to sign in. If a school bus is late, the children on that bus are not counted tardy. Parents may NOT walk students to class. Tardiness will be reflected on the Report Card and 5 or more tardies in a grading period will result in an exclusion from some awards.

Tardies and absences may be excused for the following reasons:

1. An illness of the student or a medical/dental appointment (a doctor’s statement may be required).
2. An accident resulting in an injury to the student.
3. A death in the immediate family.
4. An observance of an established religious holiday.
5. A subpoena by a law enforcement agency or a required court appearance.

Please help us by having your child arrive on time and be in attendance at school every day.

HEALTH – MEDICATION/HEAD LICE

- Only PRESCRIBED medications may be taken in the school clinic. Please notify the clinic if your child will need to take medication so that required forms can be completed. For the safety of all children, medications are NEVER kept in the classroom (this includes cough drops, aspirin, etc.). Medications are administered at school only when it is ABSOLUTELY NECESSARY according to the medically prescribed schedule.
- In addition to talking with clinic personnel about medical needs and health concerns, parents should also discuss this information with their child’s teacher(s).
- Students will be checked periodically for head lice. Students with lice or nits will be excluded from school & will not be admitted until there is no evidence of lice or nits. Because no one can determine if a nit (egg) is live or dead by visual inspection, the Hillsborough County School District has a “NO NIT POLICY”. Students with head lice must be treated at home; nits must be removed before returning to school. When your child is ready to return to school, he/she must first come to the school clinic to be checked. Students are allowed 3 excused absences per school year due to head lice.

BACKPACKS/WHEELED LUGGAGE

- **Wheeled backpacks and suitcases are not permitted.** All backpacks must be of a standard size no larger than 19” x13” and must be carried when on campus. There is no storage space for large bags in the classrooms. Backpacks are to be of a size that can be hung on the back of a chair without obstructing others. Teachers will not assign work that requires children to carry a heavy load.
- *Please do not allow your child to load the backpack with unnecessary materials/toys.*

PROCEDURES RELATING TO RAINY DAYS

- Walkers & bike riders will not be dismissed if lightning is present. Parents must pick up these students.
- Car rider pick up & parent walk-up will follow the usual procedure under the covered walk-ways.
- On rainy days, dismissal will be on the usual schedule. Plans should be made in advance, and parents are expected to see that their child fully understands what he/she is to do. Make your child responsible to you for following the plan decided upon. Limited telephone service in the school office makes it necessary to restrict personal calls. Children are not allowed to call home to make rainy day plans.

**Students need to carry a rain poncho in their backpacks at all times.
Students are NOT permitted to bring umbrellas to school.**

Seminole Heights Elementary

Mandatory Uniform Policy

ALL Seminole students are expected to wear their uniforms **DAILY** beginning the first day of school. We appreciate your assistance in explaining and reinforcing this school uniform policy with your children.

Tops:

- Solid color, collared polo or t-shirts – black, gold, white, purple or navy. These can be purchased at local retail stores or on online
- All tops must have sleeves
- No shirts with logos
- Seminole Spirit Shirts – can be purchased from our PTA.
- Seminole Spirit Shirts or Club shirts can be worn on Fridays with jeans or uniform bottoms.

Bottoms:

- Khaki , navy, or black pants
- Skirts, shorts, skorts, and jumpers – at fingertip length or longer
- Must be secured at the waist

Shoes:

- Must be closed toe & sandals must have a strap on the back. **(NO CROCS/SLIDES)**

THE DRESS CODE WILL BE STRICTLY ENFORCED.

If a child is out of uniform, the parent may be called to bring the appropriate clothing. If we are unable to contact a parent, a uniform from our school clothes closet will be provided to the child for the day.



USE OF SCHOOL TELEPHONE

Students are not permitted to use the school phones and will not be called from class to speak to a parent by telephone.

FAMILY EMERGENCY

If, due to an emergency, it is necessary for you to see your child during school hours, please contact an administrator so those arrangements can be made. The principal must approve all requests. Routine family visitations are not permitted at school.

CLASSROOM OBSERVATIONS

If you wish to observe your child's classroom, the visit must be prearranged with your child's teacher. The teacher will inform the office of your scheduled visit. When you arrive at school, please come to the office for a visitor's pass at the agreed upon time.

FIELD TRIP PERMISSION

Permission forms will be sent home for the signature of parents prior to the date of a field trip. All field trip forms will be due by a stated date determined by the school. Any child without permission by that date will not be permitted to participate in the trip.

NOTE: The signed official school board permission form is the only form of permission that is acceptable. Permission will not be accepted by phone or fax.

MONEY - CHECKS

1. All money sent to school should be placed in an envelope with the child's name, teacher, amount of money enclosed and the purpose for which it is intended written on the outside of the envelope.
2. All checks must be for the exact amount and payable to Seminole Heights Elementary. Checks must be printed with the writer's name and a local address and must list the student's name and 7-digit identification/lunch number.
3. Checks for cafeteria snacks must be made payable to Seminole Heights Elementary with the child's name & student/lunch number written on the check.
4. *Students are not to bring personal spending money to school.*

BIRTHDAY CAKES/CUPCAKES/TREATS/BALLOONS/FLOWERS

NO birthday parties are allowed at school. Invitations to parties outside of school should not be sent to school for distribution. **Due to health & safety restrictions, NO birthday treats/snacks are permitted at school.**

- Families will need to facilitate these celebrations outside of school. Balloons, flowers & other decorations are not allowed on campus as they are disruptive to the learning environment.

TOYS

Toys, silly bands, electronic games, make-up, candy, carbonated beverages and gum are not allowed at school. These items will be collected by teachers and returned only when a parent comes to school to pick them up. **Bringing toy guns, other toy weapons or explosives may result in a suspension from school.**

CELL PHONES

Students may carry cell phones, but they may not be out or turned on at school. The school does NOT accept responsibility for cell phones. If a student has a phone on or out, the teacher will take it. Parents must come to school to pick it up.

ILLNESS OR ACCIDENT AT SCHOOL

If your child becomes ill or is injured at school, every effort is made to contact you. It is important that we have two telephone numbers so that we can locate parents in case of an emergency. It is necessary for parents to provide to the office current home & emergency information as changes occur. It is the responsibility of the parent to see that the school office has correct, up-to-date emergency numbers & a hospital preference. You must come to the office to do this in person.

INSURANCE

Students are not insured by the Hillsborough County School Board.

PARENT TEACHER ASSOCIATION (PTA)

Seminole Heights Elementary has a hard-working PTA with many plans to benefit our students. Please join and participate. Your name, home & e-mail address and telephone number will be used by the Seminole Heights PTA to keep you informed of its activities.

If you object to the PTA using this information, please inform the school in writing within ten days.

SCHOOL ADVISORY COUNCIL (SAC)

The majority of the School Advisory Council is composed of parents & community partners, with remaining membership made up of Seminole Heights staff. The SAC meets monthly to monitor our School Improvement Plan & to cultivate community connections to benefit our school. Your name, home & e-mail address and telephone number will be used by the Seminole Heights SAC to keep you informed of its activities.

If you object to the SAC using this information, please inform the school in writing within ten days.

TEXTBOOKS AND LIBRARY BOOKS

Books checked out to a child become the responsibility of that child. Every effort should be made to handle the book with care to avoid damage or loss. A charge will be made for lost or damaged books. The price for a single textbook can be as high as \$40.00.

BINDERS AND FOLDERS

Student folders may be sent home with students on specified days. Please review the contents of the folder with your child, initial in the appropriate space and return the folder to school the following day. Student binders may be required in certain grades.

HOMEWORK

Hillsborough County policy allows homework to be assigned to all students on a regular basis. The homework assignment may be approximately 30 minutes in length for students in grades K-2 and approximately 45 minutes in grades 3-5. Periodically, a homework assignment may be made which will extend over a period of time. These assignments may include book reports, science projects, math projects, etc. Contact individual teachers if there are questions. Your support with homework is appreciated.

CIVILITY STATEMENT

In order to provide a safe, caring and orderly environment, Hillsborough County Public Schools expect Civility from ALL who engage in school activities. **Mutual respect, professionalism and common courtesy** are essential qualities that all need to demonstrate in promoting an educational environment free from disruptions, harassment, bullying and aggressive actions.

Unacceptable Behavior

- Behaviors which interfere with or threaten to interfere with school activities
- Using loud offensive language or profanity
- Intimidating, harassing, bullying and inappropriate display of temper
- Threatening verbal or physical harm
- Threatening, abusive or obscene telephone conversations, written communication, e-mail or voicemail

BULLYING

Bullying is a form of aggression that occurs when a person who perceives a power imbalance, willfully subjects another person (victim) to intentional, unwanted and unprovoked hurtful verbal and/or physical actions which result in the victim feeling oppressed (stress, injury, discomfort) at any school site or school board-sponsored activity or event. Students who engage in such conduct shall be subject to a range of punishments to include a verbal or written reprimand, in-school or out-of-school suspension, change of placement and/or expulsion.

Examples or types of bullying include, but are not limited to:

- Physical - punching, shoving, poking, strangling, hair-pulling, beating, biting or excessive tickling;
- Verbal - hurtful name-calling, teasing or gossip;
- Emotional (Psychological) - rejecting, terrorizing, extorting, defaming, humiliating, blackmailing, rating/ranking of personal characteristics such as race, disability, ethnicity, or perceived sexual orientation, manipulating friendships, isolating, ostracizing or using peer pressure;
- Sexual - many of the actions listed above as well as exhibitionism, voyeurism, sexual propositioning, sexual harassment and abuse involving actual physical contact and sexual assault. In many cases, gender and cross-gender sexual harassment may also qualify as bullying;
- Cyber-bullying - the use of information and communication technologies such as email, cell phone, and pager text messages, instant messaging (IM), defamatory personal web sites, and defamatory online personal pooling web sites, to support deliberate, repeated, and hostile behavior by an individual or group, that is intended to threaten or harm others, or which substantially disrupts or interferes with the operation of a school or an individual student's ability to receive an education.

Bullying may be limited to a single incident. However, in most cases, bullying is characterized by repeated harmful actions on the part of the bully. Allegations of bullying will be promptly investigated. An individual has the legal right to report an incident(s) of bullying without fear of reprisal or retaliation at any time.

Retaliation is defined as "to pay back (an injury) in kind." When a person is accused of having engaged in an inappropriate fashion, especially bullying, the common reaction of that person is to be angry and want to pay the victim back (retaliate). Retaliation must not occur.

Some examples of retaliations are:

- attempting to discuss the matter in any way while it is under investigation
- spreading rumors
- following the person
- becoming physical in any way
- destroying property
- using the telephone or any other electronic or written form of communication to retaliate in any way
- ostracizing

RECOMMENDATIONS IF YOUR CHILD IS THE VICTIM OF BULLYING:

- Clearly tell the "bully" to stop.
- Don't ignore the incident. Immediately report the incident to an adult at school. Tell your parent(s) and/or guardian(s).
- If bullying continues after you told the person to stop, report the incident immediately to an adult (Teacher, Counselor, Assistant Principal or Principal).
- Avoid being alone with the person who attempted to bully you in the past.

TO MINIMIZE THE RISK OF BEING ACCUSED OF BULLYING

DO:

- Keep your hands to yourself.
- Remember that NO ONE has a right to harm another person in any way.
- Think before you speak.
- Immediately apologize if you accidentally say or do something that has made another person feel oppressed.
- Report all incidents of bullying behavior you have witnessed to appropriate school personnel.

DON'T:

- Touch anyone without his or her permission and especially in an inappropriate way.
- Keep interacting with a person after he or she has perceived your behavior toward him or her as being "inappropriate" and has clearly told you to "stop."
- Make remarks that may cause another person to feel "oppressed" (stressed, scared, intimidated).

Bullying vs. Inappropriate Behavior

It's important to note the difference between true bullying and behavior in which kids are simply acting out.

The accepted definition of bullying requires three factors: 1) an imbalance of power (i.e., one person is older, bigger, or has more authority than the other); 2) there is intent to physically or emotionally harm the other person; and 3) the behavior is repeated over time.

While bullying is inappropriate behavior, not all inappropriate behavior is bullying. Inappropriate behavior is random. Bullying is purposeful.

Example: a child shoving another child or teasing someone on a one-time basis is inappropriate behavior, to be sure, and should be dealt with by school personnel, but it is not bullying unless it is happening in a repetitive manner meant to intimidate a weaker individual.

Seminole Heights Elementary: School-Wide Behavioral Expectations

Respect

Responsibility

Readiness

School Goal:

The teachers, staff, parents and the community of Seminole Heights Elementary will foster students' desire to embrace the qualities of Respect, Responsibility & Readiness, which encompasses cooperation, self-discipline, and preparedness for learning.

Program Components:

Second Step social-emotional lessons will be taught to students on a weekly basis. Each classroom will be equipped with a calm-down area for students to utilize when necessary. Students will earn Gator Bucks for positive behavior that can be spent in the classroom or in our school store.

Consequences/Administrative Response for Behavior Infractions:

I. A teacher has redirected a student's behavior:

- a. 3 times with NO change! . . . The teacher will record a Minor Behavior Incident and **CONTACT** the parent by phone.
- b. 3 more times? . . . The teacher will write a Minor Behavior Incident and a parent must come in for a conference with the teacher/team.
- c. 3 more times? . . . The teacher will write a Minor Behavior Incident and a parent must come in for a conference with the teacher/team and an administrator.
- d. Still no change? . . . The very NEXT time, the teacher will write a **DISCIPLINE REFERRAL**. This discipline referral will include a consequence from administration.
- e. Still no change? Again, the teacher will write a **DISCIPLINE REFERRAL** with a consequence that will likely be a suspension.
- f. For a student who is still exhibiting behavior issues even with all of these opportunities for redirection, the teacher will discuss the student with the Problem-Solving Leadership Team (PSLT). The teacher will bring all behavior data (points sheets, Tier II data, etc). A student still having trouble will likely need an individualized behavior plan.

<p>* Discipline is handled on a case-by-case basis. Elements considered will include disabilities, intent, prior history (repetition of similar behavior), safety, and intensity of behavior.</p>
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- II. Physical Aggression towards a teacher or fighting with another student will warrant an immediate discipline referral. Our goal is to be proactive to avoid these extreme behaviors!

Minor Infractions: (May = a <u>Minor Behavior Incident</u>)	Major Infractions: (May = a <u>Discipline Referral</u>)
Horse-play/wrestling/hitting	Fighting/violence directed towards student/staff
Repeatedly talking without permission	Leaving classroom/campus without permission
Throwing items in class without injury to self or others (paper, food, etc...)	Possession of weapons or dangerous instruments
Cursing out of emotionality, not directed at anyone specific	Stealing/extortion/damage or misuse of school and/or private property
Wandering around/sleeping in class	Threat/intimidation of a school board employee or student
Displaying a negative attitude	Involvement in bomb threats or general threats to school population
Noncompliant/nonverbal insubordination	Possession or use of controlled substances
Verbal disrespect towards a teacher/student	Malicious harassment (bullying)
Inappropriate hand gestures	Cursing intentionally at an adult/student
Not doing schoolwork or homework	Pulling fire alarm
Inappropriate use of technology (minor)	Inappropriate use of technology (major)

III. Elolements: (Leaving an area without permission)

- 1st Time – Warning with parent contact (*student sent back to class after he/she has calmed down*).
- 2nd Time – Minor Behavior Incident with parent pickup as discipline action (*student not returned to class*).
- 3rd – Referral with suspension (*student is not returned to class*).

*** Discipline is handled on a case-by-case basis. Elements considered will include disabilities, intent, prior history (repetition of similar behavior), safety, and intensity of behavior.**

IV. Retaliation is never allowed in school and will be consequence based on the type & severity of the revengeful behavior. Students should always be encouraged to get help from grownups if someone is bothering them.

V. We plan to be proactive, not reactive:

- Ms. Sitorus will serve as our Mentor Coordinator for students who may benefit from having an adult mentor.
- Teachers will use tools for data collection . . . If a student needs an Individualized Behavior Plan, a Functional Behavior Assessment or to be discussed with the PSLT, teachers will follow the process so that each student gets what he or she needs.

Behavior & Report Card Indicators:

The left side of the student report card includes the daily behavioral expectations for students (see below).

- Generally speaking, if a student does not maintain a particular behavior for at least 70% of a grading period, it will result in an N on the report card.



EXPECTED BEHAVIORS	
Areas below are marked "N" if improvement is needed.	
• Follows School and Classroom Rules	
• Follows Directions	
• Is Prepared for Class	
• Listens Attentively	
• Participates in Class Activities	
• Works Without Disturbing Others	
• Completes Work in Assigned Time	
• Completes Homework Assignments	
• Shows Effort to do Best Work	
• Works Cooperatively with Others	
• Takes Care of Personal and School Property	
• Respects Others and is Courteous	
• Practices Self Control	
• Respects Authority	
• Behaves Appropriately in Art Education	
• Behaves Appropriately in Music Education	
• Behaves Appropriately in Physical Education	

CONFERENCES

The District expectation is for parents to engage in **TWO face-to-face conferences** during the year with their child's teacher. Please reply promptly to requests for a conference. Parents may request a conference by contacting the teacher for an appointment. Progress Alerts, phone conferences and notes to parents will be used to communicate with parents between conference days or between report periods. If you have a question or concern, please contact your child's teacher.

Good communication is much easier to achieve if everyone takes an active role. Parents are encouraged to write notes or call the teacher if they have questions or concerns about their child's progress. Teachers are in class, the majority of the school day, but will return your call within 24 hours. **Contact administration ASAP if this does not occur.**

VOLUNTEERS/VISITORS

All volunteers and visitors must sign in and out at the office and be cleared to be on campus. Volunteers must complete an on-line SERVE Volunteer Application form each year and submit to a background check. A Seminole Heights name tag must be worn while on campus and turned in upon leaving.

School Board policy prohibits volunteers from bringing babies/preschoolers to school while they are involved in volunteer activities. This includes helping with parties and craft activities in classrooms. We must be consistent with enforcing this procedure for all, as it would be unfair to do otherwise. We ask for your understanding and cooperation.

We value your participation at Seminole Heights Elementary and hope that you can arrange day care for your baby/preschooler so that you can volunteer at school. If this is not possible, please talk with your child's teacher for suggestions on how you might volunteer from home. There are never enough hands to cut, paste, etc.!

NOTE: Parents may choose to bring babies/preschoolers when visiting the campus (not volunteering) for certain planned activities such as: family dinners, student performances, Open House, etc. We do expect small children to remain with their parents during such visits and be under their careful supervision at all times.

SPECIAL SERVICES

Parents who bring non-enrolled children to Seminole Heights Elementary for special services are to sign in and wait in the designated area in the guidance suite or office while the child is with the teacher/therapist.

OFFICE WAITING AREA

The waiting area in the front office is to be used exclusively for:

1. Registration of new students.
2. Signing students in and out.
3. Parents waiting for conferences or meetings with teachers or staff.

PHONE NUMBERS AND CONTACT INFORMATION

Contact Personnel:

Principal – Francine Lazarus
Assistant Principal – John Thomas
Counselor – Taylor Legge
ESE Specialist – Jessie English
ESOL Paraprofessional – Angeida Rios
Media Specialist – Katherine Johnson
Principal's Secretary – Kim Milburn
Data Processing Clerk – Elizabeth Ferris
Secretary – Mary Scoggins
Head Custodian – Jose Caicedo

Cafeteria Manager – Robert Price

Nurse – Lizeth Barno
PTA President – Greg Carballa

Telephone Numbers:

School Phone - 276-5556
School Administration (District) - 272-4000
School Bus Transportation - 982-5500

Seminole Heights Website

www.hillsboroughschools.org/seminole

School District Website

www.hillsboroughschools.org

Seminole Heights Elementary – Power Parent Program



Students get report cards! Schools get report cards!
Even teachers get report cards!



We want to celebrate the involvement of our parents with our
POWER PARENT PROGRAM!

* No Parent Support Cards to have to carry or remember *

Look for the QR codes to scan at all school events, parent-teacher meetings & other involvement activities to receive points towards earning your invitation to our **POWER PARENT BREAKFAST** along with a special certificate & gift 😊

Please feel free to contact your child's teacher or Ms. Sotelo, our Title I Aide, for tips on how to be more involved in your child's education.

Points may be earned throughout each semester for helping your child(ren) to: be in school regularly, wear the school uniform, maintain good behavior, etc. Additional points will be awarded to parents who attend school events, complete school paperwork, conference with school personnel, volunteer, etc.

Look for the QR codes to scan when you're on campus so you can start earning points towards being a **POWER PARENT!**

SEMINOLE HEIGHTS ELEMENTARY SCHOOL

6201 N. Central Ave., Tampa, FL 33604

Uniform Assistance Request

(Please submit one application per student)

Name of Person Submitting Application: _____

Name of Student: _____

Address: _____

Telephone Number: _____

Parent/Guardian Name: _____

Parent /Guardian Place of Employment: _____

Parent/Guardian Telephone: Work: _____ Cell: _____

Other Parent /Guardian Place of Employment: _____

Other Parent/Guardian Telephone: Work: _____ Cell: _____

Total Household Monthly Gross Income (before taxes and deductions): \$ _____

Number of Children: _____ Number of Children Attending SHES: _____

Are you enrolled in the federally sponsored EBT Program? Yes _____ No _____
(If the answer is yes, your status must be current.)

Provide Clothing Information

BOY _____ GIRL _____

What size shirt does the child wear? _____

What size bottom? _____

Signature of Parent /Guardian: _____

(When possible items will be provided from our supply of uniforms in the clothes closet.)

FOR SCHOOL USE ONLY

School Social Worker Approval Signature: _____

Date: _____

Items Provided: _____



SEMINOLE HEIGHTS ELEMENTARY SCHOOL
STUDENT AWARD CRITERIA



Quarterly Awards: To be sent home with report cards

Principal's Honor Roll:

- Students in grades K-2 who earn E's in all subjects and no N's in Expected Behaviors.
- Students in grades 3-5 who earn A's in all subjects and no N's in Expected Behaviors.
 - Principal's Honor Roll recipients will receive a certificate & a pencil documenting their accomplishment each quarter.

Honor Roll:

- Students in grades K-2 who earn E's & S's in all subjects and no N's in Expected Behaviors.
- Students in grades 3-5 who earn A's & B's in all subjects and no N's in Expected Behaviors.
 - Honor Roll recipients will receive a certificate & a pencil documenting their accomplishment each quarter.

Citizenship Award:

- Students in grades K-5 who show exceptional effort and receive no N's in Expected Behaviors.
 - Citizenship Award recipients will receive a pencil acknowledging their accomplishment each quarter.

Students with 5 or more unexcused absences or tardies in a grading period will NOT be eligible to receive a Principal's Honor Roll, Honor Roll or a Citizenship Award for that particular grading period.

**Principal's Honor Roll/Honor Roll awards include Citizenship Award criteria,
so these students will not receive a Citizenship Award.**

Principal's Perfect Attendance Award:

- K-5 students who have no absences/tardies in a particular grading period.
 - Principal's Perfect Attendance Award recipients will receive a certificate and a pencil acknowledging their accomplishment each quarter.

Perfect Attendance Award:

- K-5 students who have no absences in a particular grading period.
 - Perfect Attendance Award recipients will receive a pencil acknowledging their accomplishment each quarter.

Additional End-Of-Year Awards:

Star Student Award:

- One student per class in grades K-5 who has shown great improvement or consistency in either academics or behavior.
 - Star Student Award recipients will receive a special certificate documenting their accomplishment.

Special Area Award:

- One student per grade in K-5 who has shown great improvement or consistency throughout the entire year in either Art, Music or PE.
 - Special Area Award recipients will receive a special certificate documenting their accomplishment.

**Students are encouraged to set goals early in the year...
Families should communicate frequently with teachers to help students achieve their goals.**

Attendance Ladder

- 0-5% = green
- 6-9% = yellow
- >10% = red

- 180 days in a school year
- 9 days or less = green
- 10-17 days = yellow
- 18 days or more = red

Attendance Ladder

